

**New England Division**  
**International Association of Fire Chiefs**  
December 6, 2012  
Board of Directors Meeting

Members Present:

Guest: Fred Stanley

President David Sayles  
1<sup>st</sup> VP Michael Varney  
2<sup>nd</sup> VP William St. Michel  
Sec/Treasurer John Wood

International Director  
Roger Bradley

State Directors:  
Steve Locke, VT  
John Duross, ME  
Chris Christopoulos, NH  
Timothy McLaughlin, RI  
Kenneth Richards, CT  
Robert Spurr, MA

Immediate Past President  
Chief Steve Carrier

President Sayles called the meeting to order at 08:00

Presentation to the Flag and Innovation

Secretary Report

Minutes of the May meeting were approved.

Secretary Wood approached the board about having a Chaplain for the Division. He reported having a discussion with Rev. Gary Blume about taking this position with the division. The board knows Gary Blume because he is also one of the chaplains for the NEAFC. After discussion about duties for the Chaplain a motion by Chief Steve Locke was made; to have the secretary contact Gary Blume to see if he would take the position for New England Division Chaplain, the motion was seconded by Chief Tim McLaughlin and passed. The division would pay expenses for the Chaplain position and work out any additional details with Gary Blume for compensation.

The IAFC is having a strategic planning program January 18-19, 2013, and has invited President Sayles to attend. A motion by Chief Timothy McLaughlin and seconded by Chief Robert Spurr to pay expenses for the President to attend the program in Washington, DC. Motion Passed

Treasurer Report

The treasurer report was presented to the board in writing. Motion to accept was made by Chief Chris Christopoulos and seconded by Chief Robert Spurr. Motion passed

Discussion regarding the proposed budget and how the budget is built based on past revenue and expenses took place. If we are going to do more in the future we need to build future revenue sources, one place to do that is with membership. The State officers need to continue to build membership within their State.

#### President Report

Chief David Sayles reported on the IAFC Ready Set Go (RSG) program for New England States. He would like to thank each State Vice President for their effort in working with Lucian on the program. He believes that this program could be expanded to include an all hazards approach and spoke with Lucian about tailoring the program. The State VP's in each State would like to pursue this for their State, the brochure printing can be done by the IAFC grant, but any localization of the brochure would be at the cost of the State.

VOCS has developed a survey that is circulating please pass this survey on to others for a better end results.

Appointment to NFPA code council needs to be considered, there are 5 councils in addition to the New England council. This council tries to meet twice a year. There is a considerable amount of reading and code knowledge that comes with this appointment. President Sayles would like the officers in each State to submit a name to him by the end of December.

President Sayles would like to start working on updating the division's strategic plan, or would the board like to do a 5 year plan for the division. Chief Roger Bradley would like the board to consider an action plan for the strategic plan. The secretary was directed to email out the current strategic plan to the board so they could review and make notes. A review by the board will be scheduled for the February meeting; the meeting will be an all-day meeting with the business in the morning and work on the plan in the afternoon. The board will make a decision on whether to change the current 2 year plan to a 5 year plan at his meeting.

#### International Director Report

Chief Roger Bradley submitted his report in writing see attached.

#### Committee Reports

Seminar committee is working with the Maine Fire Chiefs to present a one day program during their conference March 27-29, 2013. Chief Richards will contact the Maine Chiefs representative and email the board with results of the discussion.

Chief Kenneth Richards is working with VCIS for a presentation in Springfield, MA.

Chief Kenneth Richards would like to know what the budget is for the seminar committee and would like the board members to give him some topics for future seminars.

Motion made; to move forward with contacting Eddy Bourchan to present a one day seminar in Vermont next year.

By-Laws committee; there will be a meeting in March and they expect by-law changes will come forward. Any proposed changes need to be forwarded to Chief Roger Bradley prior to January 13, 2013.

#### State Reports

See attachments

#### Exhibitors Report

If a State is having a conference and will be including vendors or inviting vendors let Tom know so he can assist helping with notifying vendors.

Break for lunch

Reopened meeting 12:50

New Business

Discussion about donating to Near Miss Program to keep it running for one more year. Put it on the agenda for the next meeting.

Meeting adjourned 13:05