

New England Division International Association of Fire Chiefs

STRATEGIC PLANNING MEETING December 4, 2003

President Parow called the meeting to order at 10:00

The purpose of the meeting is to receive input for action items of the division's strategic plan. The Exhibitors Association, President's, and Vice President's of the State Fire Chief's Association were invited to assist in this process.

Those attending were; President Parow, Secretary/Treasurer John Wood, International Director Roger Bradley, Second VP Brian Thibeault, State Vice Presidents, Stephen Allen, Michael O'Neil, Tim Wall, Gerard Dio, Brian Hoxsie, Immediate Past President Michael Lajoie, William Hussey, ME, Fred Dudek, CT, Norm Horles, NH, Rich Pauley, NH, David LaFond, MA, New England Fire Equipment Exhibitors Assn., Judy Marshall, Mark LaVallee, President.

President Parow instructed Secretary John Wood and Tim Wall to record the action items for him. Once the action items are completed he will include them in the strategic plan. He would then email a completed strategic plan to all of the division officers for their review and input. At the February 12, 2004 meeting it will be adopted and then distributed. President Parow will present the final adopted Strategic Plan to the membership at the annual meeting in June.

Strategic Planning Meeting adjourned 14:30

President Parow called to order a meeting of the division officers at 14:45.

President Parow is looking for feedback on the job descriptions and would like to have any changes forwarded to him no later than the February 12, 2004 meeting.

Education Committee Report

No report available for the proposed February seminar. Move the seminar to March. The committee will try to have information for a seminar the weeks of 12/8 or 12/15 including the speaker, place, dates, cost, and topic. The committee will email all information to division officers for approval and feedback the weeks mentioned above.

Recruitment Plan

Chief Thibeault distributed the recruitment plan and explained how he worked with the IAFC on the development of it. He also distributed to each State Vice President a list of fire departments that received Fire Act Grant funds that are not members of the NEDIAFC. The State Vice Presidents should contact these departments and explain how the IAFC has worked to insure the success of the Fire Act.

Other

Chief Bradley suggests that shirts for the division officers with the new logo be purchased. The shirts will be worn by the officers when they are working the division booth at the joint conference in June. The shirts will be button down shirts and purchase enough for the division officers only.

Respectfully Submitted,
John G Wood Jr., Secretary